

	<b>NAME</b>	
	Address 1	
	Address 2	
phone	mobile	e-mail
	fax	

**SUMMARY:**

SENIOR MANAGEMENT AND LEGAL EXECUTIVE with extensive experience in: small business acquisitions; employment agreements; management of departmental and divisional operating budgets; personnel issues; entertainment industry guild and labor union issues and contract negotiations.

**Professional Experience:**

2005 – present      CONFIDENTIAL      CONFIDENTIAL      Chapel Hill, NC

**Co-Owner**

Privately owned corporation in the restaurant business

- Handled all legal matters in connection with the corporate set up, federal, state, county and city licenses and permits; logo and menu design; negotiated purchase of an existing business and the commercial lease; supervised design and re-model of premises; responsible for marketing and legal matters.

2002 - 2005      PARADIGM      Beverly Hills, CA

**Executive Vice President, Business Affairs & Administration**

Full service talent agency with offices in NYC and Beverly Hills.

- Negotiated acquisitions of other agencies, supervised outside mergers and acquisition lawyers in connection therewith; counseled and advised President regarding integration of acquired companies and infrastructure requirements
- Selected and supervised outside counsel as required, negotiated staff employment agreements and clients employment agreements
- Created policy and procedures regarding client representation agreements; coordinated Guild issues; supervised adherence with state franchise regulations
- Managed business affairs, legal and administration matters, including leases and other vendor contracts and purchases

2001 – 2002      BUENA VISTA TELEVISION      Burbank, CA

**Vice President, Business Affairs**

Domestic distribution division for Walt Disney Studios product

- Advised the President on restructuring, personnel and administrative matters for legal department; five direct reports
- Responsible for distribution agreements with major cable operators, networks and syndicators for the distribution of all Disney, Touchstone and Miramax feature films, including fulfillment, financial and collection issues
- Coordinated with Finance on production budgets; refined receivables system
- Negotiated complex high profile talent agreements on behalf of the production division (e.g. Regis contract extension and profit participation settlements)

1999 – 2001      NBC STUDIOS      Burbank, CA

**Senior Vice President, Business Affairs**

The production entity/studio for the NBC television network.

- Responsible for legal and business affairs for the development and production of programming for all day parts, i.e. prime-time, late night, daytime, Saturday morning, first run and access programs
- Negotiated co-production and distribution agreements with both major studios and independent production companies.
- Developed policies and procedures for the division, including revision of profit participation definitions
- Advised and supervised outside participation audits and litigation settlements
- Responsible for \$40 million annual development budget for the division and all departmental personnel; supervised a staff of 14

1998 – 1999

ABC TELEVISION

Los Angeles, CA

**Vice President, Business Affairs**

A national network broadcasting company.

- Set up standards and policies with outside program suppliers; managed business affairs and production finance on all in-house productions
- Responsible for audits and settlements with outside suppliers
- Responsible for acquisition of programming from Warner Bros., Steven Bochco Productions, Dreamworks, and Columbia-TriStar

1995 – 1998

COLUMBIA TRISTAR TELEVISION

Culver City, CA

**Vice President, Business Affairs**

The television production division for Columbia-Tristar Studios.

- Developed standardized employment contracts for personnel involved in the development, creation and production of creative content
- Responsible for all departmental project assignments, supervised and trained junior members of the department; five direct reports

1993 – 1995

**CONSULTANT**

Sherman Oaks, CA

- Provided business affairs and legal services to production companies, talent agencies, writers, producers and actors
- Developed package agreements for talent agencies and created legal entities for clients to own and distribute programs

1979 – 1993

WARNER BROTHERS TELEVISION

Burbank, CA

**Senior Vice President, Business Affairs**

The television production division for Warner Brothers Entertainment

- Responsible for business affairs, legal, administrative, personnel and financial activities within the television division; 11 direct reports
- Created option calendar and data base systems for the Department
- Functioned as chief operating officer for the division, responsible for \$20 million annual operating budget, \$12 million development budget

**Education:**

Southwestern University of Law  
J.D.

Los Angeles, CA

California State University  
Bachelor of Arts

Los Angeles, CA